

Use this Format for Ownership Correction

DEALERSHIP LETTER

Used when incorrect owner is titled to vehicle. For example, a customer purchased vehicle from your dealership, but the incorrect owner was put on title.

RETYPE ON DEALERSHIP LETTERHEAD

Date

Division of Motor Vehicles
Special Title Unit
225 E. State Street
P. O. Box 017
Trenton, NJ 08666-0017

Please be advised the (Year), (Make), (Model), (Complete VIN) was titled in error to (Name of Titled Owner). This vehicle was, in fact, purchased by (Name of Correct Owner). The present mileage on the vehicle is (Mileage).

Please assist us by issuing a title in the correct owner's name (Name of Correct Owner).

Thank you for your assistance in this matter.

Sincerely,

(Letter is to be signed by an officer of the dealership)
Printed name and Title required

LETTER MUST BE NOTARIZED.

Use this Format for Ownership Correction

INCORRECT OWNER

This letter should be written and signed by the incorrect owner when a vehicle is titled to the wrong owner. Letter must be notarized.

Date

Division of Motor Vehicles
Special Title Unit
225 E. State Street
P. O. Box 017
Trenton, NJ 08666-0017

Please be advised the (Year), (Make), (Model), (Complete VIN) was titled to me in error. I/We have no interest in this vehicle. I/We never took possession of this vehicle or drove it on any public street or highways.

Please assist the dealership by issuing a corrected title to the proper party as attested to by the dealership.

Thank you for your assistance in this matter.

Sincerely,

(Letter is to be signed by incorrect owner. If there is a co-owner, be sure both parties sign.)

LETTER MUST BE NOTARIZED.

Use this Format for Ownership Correction

CORRECT OWNER

This letter should be written and signed by the correct owner when a vehicle has been titled to the wrong owner. Letter must be notarized.

Date

Division of Motor Vehicles
Special Title Unit
225 E. State Street
P. O. Box 017
Trenton, NJ 08666-0017

Please be advised the (Year), (Make), (Model), (Complete VIN) was titled incorrectly to (Incorrect Owner's Name).

Please assist the dealership by issuing a corrected title to me/us (customer's name and company if applicable). I/We purchased this vehicle on (Date of Purchase) and the current mileage reads (mileage).

Thank you for your assistance in this matter.

Sincerely,

(Letter is to be signed correct owner. If there is a co-owner, be sure both parties sign.)

LETTER MUST BE NOTARIZED.

Use this Format to Remove a Lien from a Title
See optional phrasing below for Ownership Correction.

LIEN RELEASE

This letter should be written on lienholder's letterhead and signed by the lienholder that has been incorrectly placed on a title. Letter must be notarized.

Date

Division of Motor Vehicles
Special Title Unit
225 E. State Street
P. O. Box 017
Trenton, NJ 08666-0017

Please be advised that we were listed as lienholder on a (Year), (Make), (Model), (Complete VIN) title to (Owner) in error.

We have no interest in this vehicle. (Use this phrase to remove lien information entirely.)

OR

Our interest in this vehicle concerns a finance agreement with (name of correct owner) rather than (name of incorrect owner). (Use optional phrasing when applying for ownership correction.)

Please assist the dealership in correcting this title.

Thank you for your assistance in this matter.

Sincerely,

(Letter is to be signed by an officer of the dealership)
Printed name and Title required

LETTER MUST BE NOTARIZED.



Motor Vehicle Commission

VEHICLE CORRECTION APPLICATION

Please print all information.

SERIAL NUMBER: _____

Plate No. _____

Reg. Code _____

Exp. Date _____

VEHICLES

Veh. Type _____

Make _____

Year _____

Model _____

Mileage _____

Color _____

GW/NP/WC _____

Axles _____

BOATS

Boat Type _____

Make _____

Year _____

Model _____

Material _____

Length _____

Propulsion _____

Fuel _____

OWNER INFORMATION:

DRIVER LICENSE #: _____

Name _____

Address _____

City _____ State ____ Zip _____

CO-OWNER INFORMATION:

DRIVER LICENSE#: _____

Name _____

LIENHOLDER)If Any):

Name _____

Address _____

City _____ State ____ Zip _____

I certify that the statements on this application are true and correct.

Signature _____ Date _____

AGENCY USE ONLY

Title
Surrendered? Y ____ N ____

Document
Print? Y ____ N ____



FINANCING STATEMENT

Please Print of Type Information

Fee: \$40.00

(Original New Jersey Title Must Accompany this Application)

I hereby certify that I have entered into a security agreement affecting the article described below, with

Driver License Number or Corpcode (Lienholder) (Name of Lienholder)

Address City State Zip Code

Dated _____

Make of Vehicle Year Body Type

Identification Number Model

This Statement is presented to the Chief Administrator of the Motor Vehicle Commission of the State of New Jersey together with Certificate of Ownership No. _____ pursuant to R>S> 39:10-11C as amended.

Driver License Number or Corpcode (Owner) Signature of Owner

Name of Owner (Print)

Address City State Zip Code

Date

Unless this statement, with the certificate of ownership for the article, is presented to the Chief Administrator of the New Jersey Motor Vehicle Commission, or his/her agent, for filing, there shall be the same result of failure to file as provided in Chapter 9 of Title 12A of the New Jersey Statutes.