

CHECKLIST FOR DUPLICATE TITLE APPLICATION

Please check all that apply and attach this list to paperwork when forwarding to NJ CAR Title Services.

Dealership Checklist	Item	For NJ CAR Use Only	Comment
	OS/SS-52 Application for Duplicate Certificate of Ownership		
	Expired or current NJ registration card or insurance card		
	Authorization Letter from Titled Owner		Notarized w/Customers Name Listed
	Lien Release or Letter of Authorization from Lienholder		
	Proof of payoff required if vehicle is within 5 model years or has a value of over \$45,000.00		
	BA-28 Summary of Dealer Transactions		
	Check for NJ CAR in the amount of \$_____		
	Preferred method of shipment and account number. (IE: Fed. Ex. / UPS / etc.)		
	Identification of Dealership, Location, Contact name, and phone number.		

Please mail all of the above to NJ CAR Title Service, 770 River Road, Trenton, NJ 08628